

**OFFICE OF THE PROJECT DIRECTOR,**  
**IMPLEMENTATION OF MASTER PLAN**  
**OF SAFARI ZOO LAHORE, RAIWIND**  
**ROAD LAHORE**  
**PUNJAB WILDLIFE AND PARKS**  
**DEPARTMENT, LAHORE.**

**TENDER DOCUMENT**

**For**

**PROVISION OF ANIMATRONIC SCULPTURES OF**  
**PREHISTORIC CREATURES**

**Date of BID Submission**

**18-12-2023**

- *Invitation to Bid*
- *Instructions to Bidders*
- *Technical Specifications*
- *Bid Forms*
- *Conditions of Contract*

*The bidder is expected to examine the Bidding Documents, including all instructions, forms, terms, specifications and charts/drawings. Failure to furnish all information required by the bidding documents or submission of a Bid not substantially responsive to the Bidding Documents in every respect would result in the rejection of the Bid.*

## **TENDER NOTICE**

### **INVITATION TO BID FOR THE PROCUREMENT OF ANIMATRONIC SCULPTURES FOR IMPLEMENTATION OF MASTER PLAN IF SAFARI ZOO LAHORE, RAIWIND ROAD, LAHORE. , PUNJAB WILDLIFE AND PARKS DEPARTMENT, LAHORE**

*Punjab Wildlife and Parks Department under the Implementation of Master Plan of Safari Zoo Lahore, Raiwind Road, Lahore intends to invite sealed Bids on Single Stage – Two Envelop Bidding procedure from reputed firms / companies. Sealed tender for provision of Animatronic Sculptures invited from authorized Dealers / Agents / Suppliers. Detail / description of items is as under.*

Lot No.	Description	Qty Required	Bid opening Date	Bid Submission time	Bid opening time	Bid Document Cost (Rs)	Bid Security 5% of estimated cost (Rs)
1.	<i>Provision of Animatronic Sculptures of Prehistoric Creatures</i>	L.S	18-12-2023	10:00 AM	10:30 AM	= 2000/-	5% OF Estimated Cost

Last date for purchasing tender is 16-12-2023 and will be opened as per schedule given in above table.

Bidders who are not black listed from any other government department and registered with (i) Income Tax (ii) General Sales Tax Department and who are on Active Tax Payer List of Federal Board of Revenue are eligible to bid.

The Bidding document, containing detailed information, terms and conditions etc. can be obtained after publication of this notice from the office of the Project Director, *Implementation of Master Plan of Safari Zoo Lahore, Raiwind Road, Lahore* after bank fee of RS. 5000/- (Non Refundable) through bank challan.

Bid Security as per above amount is required to be submitted along with the Technical Proposal, in the form of Call Deposit Receipt (CDR) issued by a schedule bank in favor of Project Director, Implementation of Master Plan of Safari Zoo Lahore, Raiwind Road, Lahore .

Bids in a sealed single package, consisting of two sealed envelopes, clearly marked as “Technical Proposal” and “Financial Proposal” valid for a period of 90 days, from the date of opening of the bid, are required to be dropped in the tender box in the office of the Project Director, *Implementation of Master Plan of Safari Zoo Lahore, Raiwind Road, Lahore* on the mentioned date & time.

Technical Proposals will be opened in the first instance on same day and as given above, in the office of the Project Director, Implementation of Master Plan of Safari Zoo Lahore, Raiwind Road, Lahore in the presence of the bidders or their representative who chooses to be present. The Project Director, Implementation of Master Plan of Safari Zoo Lahore, Raiwind Road, Lahore reserves the right to accept or reject the bids according to PPRA rules 2014 [amended upto date] after recording reasons by the committee. Bid notice is also available on PPRA website ([www.ppra.punjab.gov.pk](http://www.ppra.punjab.gov.pk)).

**MUDASSER HASSAN  
PROJECT DIRECTOR**

Implementation of Master Plan of Safari Zoo  
Lahore, Raiwind Road, Lahore  
Email: [impszl572@gmail.com](mailto:impszl572@gmail.com)

**TENDER SPECIFIC INSTRUCTION FOR BIDDERS  
FOR PROVISION OF ANIMATRONIC SCULPTURES OF PRE-  
HISTORIC CREATURES**

1. Tender form can be obtained from the office of Project Director, Implementation of Master Plan of Safari Zoo Lahore, Raiwind Road, Lahore on payment of Rs.5000/- through bank challan (non-refundable) from the date of publication of the advertisement as per directions contained in Tender Notice.
2. Tender should be dropped in the Tender box available in the office of the Project Director, Implementation of Master Plan of Safari Zoo Lahore, Raiwind Road, Lahore as per schedule given in the Tender Notice and the Technical bids will be opened on the same day at **10:30 AM** by the Tender opening committee in the presence of tenderers or their representatives, whoever to be present.
3. A bid security as per invitation of bids in favour of the Project Director, Implementation of Master Plan of Safari Zoo Lahore, Raiwind Road, Lahore must accompany with tender in shape of Call Deposit Receipt (CDR) issued by any scheduled bank.
4. Bid validity of offer should not be less than 90 days from date of opening of tenders.
5. The rates should be inclusive of all applicable taxes.
6. Any erasing/cutting, overwriting will only be acceptable along with initials of bidder or clarification could be made at the time of opening in the presence of all bidders or their representative. Incomplete and ambiguous bids will not be considered.
7. Successful Tenderers will be required to execute an agreement with the Project Director, Implementation of Master Plan of Safari Zoo Lahore, Raiwind Road, Lahore on stamp paper as required vide section 22(A)(b) of schedule-I of Stamp Act 1899 within (07) days after approval of the bid as per settled terms & conditions and have to furnish the performance guarantee equal to the 10% of the bid amount in the form of Call Deposit Receipt (CDR) failing which the bid security will be forfeited.
8. Work order / Supply order will be issued to the successful tenderer after approval of the Competent Authority.
9. No escalation etc. will be admissible after the issuance of Supply order in any case.
10. The Performance Guarantee @ 10% of the total value of contract will be released on the satisfactory / inspection / completion report of the concerned officer/committee.
11. The authority can cancel, all or any one of bid / Tender recording reasons in writing.
12. The number of **Sculptures** can be reduced / increased as per availability of budget, recording reasons in writing.

**Certificate:**

I/We do have read all above terms and conditions and accepted as such.

Name of Tenderer: \_\_\_\_\_

CNIC No.: \_\_\_\_\_

Address: \_\_\_\_\_

Contact No.: Office: \_\_\_\_\_ Cell: \_\_\_\_\_ NTN No.: \_\_\_\_\_

Date of Tender: \_\_\_\_\_ Signature: \_\_\_\_\_

# INSTRUCTIONS TO BIDDERS

## INTRODUCTION

### 1. Scope

- a) The Purchaser wishes to receive Bid for *provision* of **Animatronic Sculptures** mentioned in Invitation to Bid at the earlier page (hereinafter referred to as Goods) and require services such as medication, insurance etc during quarantine period and other such obligations specified hereinafter (hereinafter referred to as Services).
- b) The bid is to be completed and submitted to the Purchaser in accordance with these Instructions to Bidders.

### 2. Eligible Bidder

The Bidders who have duly complied with the Eligibility/Qualification and Evaluation Criteria (Technically Qualified Bidders) will be eligible for consideration of financial bids. The Bids which do not conform to the Technical Specifications or Bid conditions or the Bids from the Bidders without adequate capabilities for supply of **Sculptures** etc will be rejected.

### 3. Eligible Goods

3.1.1. The *provision of (Animatronic Sculptures)* of pre-historic creatures to be supplied under the contract shall have their origin in eligible member countries.

- (a) The *provision of (Animatronic Sculptures)* of pre-historic creatures to be supplied under the contract shall have their origin in eligible member countries.

### 4. Cost of Bidding

The bidder shall bear all costs associated with the preparation and submission of its Bid (s) and the Purchaser will in no case be responsible or liable for those costs.

### 5. Assurance

- a) The successful bidder will be required to give satisfactory assurance of its ability and intention to supply the sculptures pursuant to the Contract, within the time set forth therein.
- b) The sculptures shall be insured with the reputed Insurance Company at least for a period of 30 days from the date of supply.

## CRITERIA FOR TECHNICAL EVALUATION OF THE TENDER / BID

(Please attach the requisite documents mentioned in the table below with the Technical Proposal)

The bid which secure 70% marks will qualify for the competition.

Mandatory Submission	Experience (40 Marks)	Managerial & Personal (HR) Capabilities (20 Marks)	Financial Position of last three years (20 Marks)	Liaison with companies/ individuals having experience of import/ export of sculptures (20 Marks)
<p><b>1. Firm registration Certificate (import/export)/ etc.</b></p> <p><b>2. Income Tax Returns</b> of Last Two Years</p> <p><b>3. Affidavit</b> on Stamp paper that the bidder is not blacklisted by the Government or any of its department / institutions at any forum</p> <p><b>4. Active Taxpayer Certificates / Evidence</b> under the Income Tax &amp; Sale Tax Authority in Current date</p> <p><b>5. Certificate of Punjab Revenue Authority</b></p>	<p>40 marks for having three or more similar contracts.</p> <p>30 marks for having two similar contracts.</p> <p>20 marks for having 1 similar contract.</p> <p>No marks for having no similar contract</p> <p><b>(Attach proof / bill of landing/ online inquiry etc.)</b></p>	<p>Management Staff.</p> <p>1. 01 Professional Qualified Manager having 16-year education with 05-year experience (05 Marks)</p> <p>Other Staff (05 Marks)</p> <p>2. Company Profile (10 marks)</p>	<p>20 marks for annual cash flow of last 03 years of the firm of 80 Millions</p> <p>If low following formula will be used to calculate the numbers:</p> <p><math>(A/X) \times 20</math>  A= turnover  X= estimated cost  <b>(Attach bank statement)</b></p>	<p>10 Marks for liaison with any import company</p> <p>10 marks for liaison with import solely related to dinosaurs/sculptures</p> <p>No marks for liaison with no import company</p> <p><b>(Attach proof / collaboration certificate etc.)</b></p>
(a)	(b)	(c)	(d)	(e)

## **BIDDING DOCUMENTS**

### **6. Contents of Bidding Documents**

- 6.1 The goods / Services required, bidding procedures and Contract terms are prescribed in the bidding documents. In addition to the Invitation for Bid, the bidding documents include:
- a) Instructions to Bidders
  - b) Technical Specifications
  - c) Bid Form
  - d) Schedules:
    - Schedule - A Special Stipulation
    - Schedule - B Price Schedule
  - e) Bid Security Form
  - f) Performance Security Form
  - g) Conditions of Contract
- 6.2 The bidder is expected to examine all instructions, forms, terms and specifications in the Bidding Documents. Failure to furnish all information required by the Bidding documents or submission of a bid not substantially responsive to the bidding documents in every respect will result in the rejection of the bid.

### **7. Clarification of Bidding Documents**

- 7.1 The prospective bidder requiring any further information or clarification of the bidding documents may notify the Purchaser in writing or by visiting at the following address:  
**Project Director,**  
Implementation of Master Plan of Safari Zoo Lahore,  
Raiwind Road Lahore. Punjab Wildlife and Parks Department, Lahore or his nominated person will respond in writing to any request for information or clarification of the bidding documents which it receives no later than three (03) days prior to the deadline for the submission of bid.

### **8. Amendment of Bidding Documents**

- 8.1 At any time prior to the deadline for submission of bid, the Purchaser may, for any reason, whether at its own initiative or in response to a clarification requested by the prospective bidder, modify the bidding documents by amendment.
- 8.2 The amendment shall be part of the bidding documents, pursuant to Clause 7.1, will be notified in writing or by e-mail or by fax to the prospective bidder who has received the bidding documents, and will be binding on him. Bidder is required to acknowledge receipt of any such amendment to the bidding documents.
- 8.3 In order to afford the prospective bidder reasonable time in which to take the amendment into account in preparing its bid, the Purchaser may, at its discretion, extend the deadline for the submission of bid but in the manner similar to the original advertisement.

## **PREPARATION OF BID**

### **9. Language of Bid**

The bid prepared by the bidder and all correspondence and documents relating to the bid exchanged by the bidder and the Purchaser shall be written in the English / Urdu language. Any printed literature furnished by the bidder may be written in another language, provided that this literature is accompanied by an English / Urdu translation, in which case, for purposes of interpretation of the bid, the English / Urdu translation shall govern.

### **10. Documents Comprising the Bid**

The evaluation of Bid submitted shall be inclusive of, but not be limited to, the following factors:

#### **a) Bid Form**

The Bidder shall complete the Bid Form in accordance with Clause 11.

#### **b) Price Schedule**

The Bidder shall complete the appropriate Price Schedule furnished in the Bidding Documents in accordance with Clauses 12 & 13.

#### **c) Bid Security**

The bidder shall furnish Bid Security in accordance with Clause 14.

### **11. Bid Form**

The bidder shall complete the Bid Form duly signed by the authorized personnel along with the stamp of the company and all the Schedules furnished in the bidding documents.

### **12. Bid Prices**

12.1 The bidder shall complete Schedule B, Price Schedule for all Items / Equipment on which he wants to quote rate as per the instructions contained in this document.

12.2 Prices quoted in the Price Schedule for the Goods and Services should be entered in the following manner:

(i) The price of the Goods will be quoted (for) Lahore inclusive of appropriate transportation cages etc. at the address provided in Schedule (A).

(ii) Bidders shall quote rate and Technical Specifications for all equipment's as per unit mentioned in Price Bid Schedule (B).

(iii) The blank or partially / conditionally filled Price Bid Schedule B of any item is considered noncompetitive.

(iv) The price is to be submitted in Pak Rupees only and should include all taxes.

12.3 Prices quoted by the bidder shall remain fixed and valid until completion of the Contract performance and will not be subject to variation on account of escalation.

### **13. Bid Currencies**

Prices shall be quoted in Pak Rupees.

### **14. Bid Security**

14.1 Pursuant to Clause 10.1(c), the bidder shall furnish, as part of its bid, a bid security in the amount equal to mentioned in invitation of bids in the form of CDR.

14.2 The bid security shall be denominated in Pak Rupees and shall be in shape of Call Deposit Receipt (CDR) in favor of Project Director, Implementation of Master Plan of Safari Zoo Lahore, Raiwind Road, Lahore.

14.3 The bid not secured in accordance with Clauses 14.1 and 14.2 above will be rejected by the Purchaser as non-responsive.

14.4 Bid security of un-successful Bidder's will be discharged or returned, or both, as promptly as possible upon award of Contract.



- 14.5 The successful bidder's bid security will be returned, upon executing the contract, pursuant to Clause 29, and furnishing the performance guarantee, pursuant to Clause 30.
- 14.6 The bid security may be forfeited:
- (a) If the bidder withdraws its bid during the period of bid validity specified by the bidder on the Bid Form; or
  - (b) If the bidder does not accept the correction of the Total Bid Price pursuant to Clause 22; or
  - (c) If the bidder fails;
    - (i) To sign the contract in accordance with Clause 29, or
    - (ii) To furnish the performance guarantee in accordance with Clause 30.
- 15. Period of Validity of Bid**
- 15.1 The bid shall remain valid for ninety (90) days from the date of bid closing prescribed by the Purchaser.
- 15.2 Notwithstanding Clause 15.1 above, the Purchaser may solicit the bidder's consent to an extension of the period of bid validity. The request and the responses thereto shall be made in writing or by cable or fax. If the bidder agrees to the extension request, the validity of the bid security provided under Clause 14 shall also be suitably extended. The bidder may refuse the request without forfeiting its bid security. The bidder will not be required or permitted to modify its bid.
- 16. Format and Signing of Bid**
- 16.1 The bidder shall submit duly filled original Bidding Document issued to him.
- 16.2 Prescribed Bid Form and Schedules shall be used and not to be retyped. The original bid shall be typed or written in indelible ink and shall be signed by the bidder or a person duly authorized to sign on behalf of the bidder. Such authorization shall be indicated by written power of attorney accompanying the bid. All pages of the bid where entries and amendments have been made shall be initialed by the person signing the bid.
- 16.3 The bid shall contain no interlineations, erasures or overwriting except as necessary to correct errors made by the bidder, in which case such corrections shall be initialed by the person or persons signing the bid.

## **SUBMISSION OF BID**

### **17. Sealing and Marking of Bid**

17.1 The bidder shall seal the original Bid in an envelope.

17.2 The envelopes shall:

(a) Be addressed to the following address:

**The Project Director,  
Implementation of Master Plan of Safari Zoo Lahore,  
Raiwind Road, Lahore**

(b) Bear the following identification:

**Bid for “Supply of Sculptures for Implementation of Master Plan of Safari  
Zoo, Lahore”**

**DO NOT OPEN BEFORE ON 18-12-2023**

**Note:** Opening time will be as per time mentioned in invitation of bid(s)

17.3 In addition the envelope shall indicate the name and address of the bidder to enable the bid to be returned unopened in case it is declared “Late”.

17.4 Fax bid will not be entertained.

### **18. Deadline for Submission of Bid**

**The original bid must be submitted by the bidder at the address specified in Clause 17.2 by 10:00 AM dated 18-12-2023 opening time 10:30 AM.**

### **19. Late Bid**

The bid received by the Purchaser after the deadline for submission of bid prescribed by the Purchaser, pursuant to Clause 18, will be rejected and returned unopened to the bidder.

## OPENING AND EVALUATION OF BID

### 20. Opening of Bid

- 20.1 The bid shall be opened by the Purchaser in the presence of the bidder's representatives who choose to attend at the time and date specified in Clause 18, at the office of the Purchaser, given in Clause 17.2 (a). The bidder's representatives who are present shall sign an attendance sheet evidencing their attendance.
- 20.2 The bidder's name, bid price, modifications and the presence or absence of the requisite bid security, and such other details as the Purchaser, at its discretion, may consider appropriate will be announced and recorded at the opening.

### 21. Clarification of Bid

To assist in the examination, evaluation and comparison of bid, the Purchaser may, at its discretion, ask the bidder for a clarification of its bid. All responses to requests for clarification shall be in writing, and no change in the price or substance of the bid shall be sought, offered or permitted except as required to confirm the corrections of arithmetical errors discovered in the evaluation of bid.

### 22. Determination of Responsiveness of Bid

- 22.1 Prior to the detailed evaluation of the bid, pursuant to Clause 26, the Purchaser will examine and determine the substantial responsiveness of the bid to the requirements of the bidding documents. A substantially responsive bid is one which:
- (a) Meets the eligibility criteria specified in Clauses 2 and 3;
  - (b) Has been properly signed on the Bid Form;
  - (c) Is accompanied by the required Securities and these Securities are valid and in good order;
  - (d) The technical specifications for **Sculptures** quoted in the price Bid Schedule B should meet the major technical criteria as specified for **Sculptures** in technical specifications of this document;
  - (e) Meets the delivery period set out in Schedule A Special Stipulations to Bid;
  - (f) Meets the rate and limit of liquidated damages as specified in Schedule A Special Stipulations to Bid;
  - (g) Offers fixed price quotations i.e. the bid do not offer an escapable price quotation;
  - (h) Is otherwise complete and generally in order;
  - (j) Conforms to all the terms, conditions and Specifications of the bidding documents, without material deviation or reservation. A material deviation or reservation is one:
    - (i) Which affects in any substantial way the scope, quality or performance of the Goods or
    - (ii) Which limits in any substantial way, inconsistent with the bidding documents, the Purchaser's rights or the bidder's obligations under the Contract.
- 22.2 The bidder's responsiveness shall be based on the contents of the bid itself without recourse to extrinsic evidence.

- 22.3 The bid determined as not substantially responsive will be rejected by the Purchaser and may not subsequently be made responsive by the bidder by correction or withdrawal of the nonconforming deviation or reservation.
- 22.4 The Purchaser may waive any minor informality or non-conformity or irregularity in the bid.
- 22.5 Correction of Arithmetical Errors: Bid determined to be substantially responsive will be checked by the Purchaser for any arithmetic errors. Errors will be rectified as follows:
- (a) for the total individual bid price of each item entered in paragraph of the Bid Form, if there is a discrepancy between the amounts in Figures and in words, the amount which tallies with the total individual Bid Price of each item, shown in the Price Schedule for each item, will govern unless the Bid purchase (committee) contains a specific statement confirming the total individual Bid Price of each item.
  - (b) where there is a discrepancy between the unit rate and the total price resulting from multiplying the unit rate by the quantity, the unit rate as quoted will govern and the total price shall be corrected, unless in the opinion of the Purchaser, there is an obviously gross misplacement of the decimal point in the unit rate, in which case the total price for each item as quoted will govern and the unit rate will be corrected, and
  - (c) Where there is a discrepancy in the total price quoted in the Price Schedule of each item / equipment vis-à-vis addition of each item, the total of the itemized prices will govern.

The amount stated in the Bid Form will be adjusted by the Purchaser in accordance with the above procedure for the correction of errors, and shall be considered as binding upon the Bidder. If the Bidder does not accept the correction of the errors for any item in the Bid, his Bid will be rejected for the specific item and the Bid Security for that item will be forfeited in accordance with the Clause 14.6.

Corrected Total Individual Bid Price for each item the price as determined after the application of arithmetic corrections shall be termed as Corrected Total individual Bid Price for each item.

## **23. Evaluation and Comparison of Bids**

The Purchaser will evaluate and compare the bids previously determined to be substantially responsive, pursuant to Clause 22, as stated hereinafter.

### **23.1. Basis of Evaluation and Comparison of Bid**

The Bids of only those Bidders who are substantially responsive to the requirements of the Bidding document will be considered for evaluation. The evaluation and comparison of the Bid will be done total in value. The offer/ contract will be awarded to those Bidders whose corrected and evaluated total Bid Price is the lowest.

### **23.2. Evaluated Bid Prices**

The Purchaser evaluation of a bid will take into account in addition to the Bid Price, the following factors (Adjustments) in the manner and to the extent stated hereinafter. Adjustment will be based on corrected Bid Prices. The price so determined after making such adjustments will be termed as Evaluated Bid Price. Correction of arithmetical errors as stated in Clause 22.5. The cost of making good any deficiency resulting from any acceptable, quantifiable variations and deviations from the Schedules, Conditions

of Contract and Specifications, shall be added to the corrected Bid Price for comparison purposes only. For bid offering delivery period of the Service earlier than the period specified in the Schedule A Special Stipulations to Bid, no credit will be given.

**Terms of Payment:** The bidder shall state their bid price for the payment terms outlined in the Conditions of Contract. The bid will be evaluated on the basis of this base price. The bidder may state alternate payment terms and indicate the reduction in bid price that wish to offer for such alternative payment terms. The Purchaser may consider the alternative payment terms offered by the bidder.

**24. Contacting the Purchaser**

Any effort by a bidder to influence the Purchaser in the Purchaser's decisions in respect of bid evaluation, or Contract award will result in the rejection of the bidder's bid.

**25. Purchaser's Right to Accept the Bid or Reject the Bid**

The Purchaser reserves the right to accept or reject any bid and to cancel the bidding process at any time prior to award of Contract, without thereby incurring any liability to the bidder for the Purchaser's action as per PPRA rules 2014[amended up to date].

## **AWARD OF CONTRACT**

### **26. Post-qualification and Award Criteria**

- 26.1 The Purchaser will determine to its satisfaction whether the bidder has offered Service at reasonable prices consistent with the current prevailing market prices and is qualified to satisfactorily perform the Contract.
- 26.2 An affirmative determination will be prerequisite for award of the Contract to the bidder. A negative determination will result in rejection of the bidder's Bid.
- 26.3 Subject to Clause 26 above, the Purchaser will award the Contract to the bidder if its bid has been determined to be substantially responsive to the bidding documents and consistent with the current prevailing market prices as determined by the Purchaser, provided further that the bidder is determined to be qualified to satisfactorily perform the Contract.

### **27. Purchaser's Right to Vary Quantities at Time of Award**

The Purchaser reserves the right at the time of award of Contract to increase or decrease the quantity of goods specified in the Specifications upto a reasonable level without any change in unit prices or other terms and conditions.

### **28. Notification of Contract Award**

Prior to the expiration of the period of bid validity, the Purchaser will notify the bidder in writing by registered letter that its bid has been accepted. This letter is termed as Letter of Acceptance.

### **29. Signing of Contract**

- 29.1 After the acceptance of bid, the Purchaser will send to the successful bidder the Contract Form provided in the bidding documents, incorporating all agreements between the parties.
- 29.2 Within **five (5) days** of the receipt of such Contract Form, the bidder shall sign and date the Contract and return it to the Purchaser.

### **30. Performance Guarantee**

Within **seven (7) days** of the receipt of the Letter of Acceptance from the Purchaser, the bidder shall furnish the performance guarantee, in accordance with the Conditions of Contract, in the performance guarantee Form provided in the bidding documents or another form acceptable to the Purchaser.

## **ADDITIONAL INSTRUCTIONS**

### **31. Instructions to Assist the Bidder**

Bid shall be prepared and submitted in accordance with the instructions set forth herein. These instructions to Bidders are provided to assist in preparing their Bid and shall not constitute part of the Contract Documents.

### **32. Income Tax & General Sales Tax**

The bidder may make inquires on income tax to the concerned authorities of Income Tax and General Sales Tax Department, Government of Pakistan.

## BID FORM

(To be submitted with Financial Proposal)

To:

The Project Director,  
Implementation of Master Plan of Safari Zoo Lahore,  
Raiwind Road, Lahore

Gentlemen:

Having examined the bidding documents including Addendum No \_\_\_\_\_, the receipt of which is hereby duly acknowledged, for the above Contract, we, the undersigned, offer to supply, deliver test in conformity with the said bidding documents for the Total Bid Price for all items detailed below:

<i>Sr. No.</i>	<i>Description</i>	<i>Unit</i>	<i>QTY</i>	<i>Description</i> <i>(To be Filled by the Bidder)</i>	<i>QTY</i>
1	<i>Dinosaurs</i>  <i>Size : Length 20ft to 30ft, other sizes in proportion Steel Frame, DC Motor, Sponge, Silicon Rubber Animatronic Actions</i>	<i>No.</i>	<i>01</i>		
2	<i>Flying Dinosaurs</i>  <i>Size : Length 4m to 6m, other sizes in proportion Steel Frame, DC Motor, Sponge, Silicon Rubber Animatronic Actions</i>	<i>No.</i>	<i>01</i>		
3	<i>Herbivorous Dinosaurs with Horns</i>  <i>Size : Length 3m to 5m, other sizes in proportion Galvanized Steel DC motor, Sponge Silicone rubber Animatronic Actions</i>	<i>No.</i>	<i>01</i>		
4	<i>Standing Mid Size Dinosaurs Kid with Egg Size : 2m Length</i>  <i>Steel Frame, DC Motor, Sponge, Silicon Rubber Animatronic Actions</i>	<i>No.</i>	<i>04</i>		
5	<i>Talking Tree</i>  <i>Steel frame, DC motor, Sponge, Silicone rubber trunk: 1.5m to 2m high, branch 1m to 1.5m high Animatronic Actions</i>	<i>No.</i>	<i>01</i>		
6	<i>Volcano</i>  <i>Height 4m to 5m Width 5m to 8m</i>  <i>Concrete with chain mesh cladding work</i>	<i>RFT</i>	<i>01</i>		

7	<i>Dinosaurs with Trash Can Fiber Glass</i> <i>Size: 03 Feet tall, other sizes in proportion</i> <i>Material: Fiber Glass</i>	<i>LS</i>	<i>10</i>		
8	<i>Dinosaurs Benches</i> <i>Size: Sitting area 5 to 6 feet</i> <i>From head to end tail = 10-12 feet</i> <i>Complete in all respect including structure, plaster, artistic work, dual shade paint</i>	<i>No.</i>	<i>04</i>		
9	<i>Skeleton Tunnel steel, resin ,fiber glass</i> <i>around 1.5m to 2m width * around</i> <i>Other sizes in proportion</i>	<i>No.</i>	<i>01</i>		
10	<i>Trex Head</i> <i>steel, resin ,fiber glass</i> <i>1m to 1.4m length</i>	<i>No.</i>	<i>02</i>		
11	<i>Trex Toe</i> <i>steel, resin ,fiber glass</i> <i>Length 2 feet</i>	<i>No.</i>	<i>05</i>		
12	<i>Dinosaur burried steel, resin ,fiber glass</i> <i>Length 4 to 6 feet</i>	<i>No.</i>	<i>01</i>		
13	<i>Skeleton of Dinosaurs with Horns</i> <i>Size: 6m</i> <i>Material: Steel, resin, fiber glass, high class paint</i>	<i>No.</i>	<i>01</i>		
14	<i>Insect Length 1.5m to 2m Steel frame,</i> <i>Brushed motor, Sponge,</i> <i>Silicone rubber</i>	<i>No.</i>	<i>01</i>		
15	<i>Raptor Ride</i> <i>Size: 6m x 1.2m</i> <i>Material: steel frame, DC motor, sponge, silicone rubber</i> <i>3 kids ride entertainment with dinosaur</i> <i>Movements:</i>	<i>No.</i>	<i>01</i>		



	<ol style="list-style-type: none"> <li>1. Mouth opening and closing with synchronized sound</li> <li>2. Head moving right and left</li> <li>3. Neck moving up and down</li> <li>4. Body moving up and down</li> <li>5. Tail moving</li> <li>6. Forelegs moving</li> </ol>				
--	---	--	--	--	--

**(Please fill)**

We undertake, if our above stated total Bid for **Sculptures** is accepted, to complete the Works in accordance with the Contract Execution Schedule provided in the Schedule A Special Stipulations to Bid.

We will provide the performance guarantee in the sum equivalent to 10 per cent of the Contract Price, for the due performance of the Contract.

We agree to abide by this Bid for the period of Ninety (90) days from the date fixed for bid opening pursuant to Clause 22 of the Instructions to Bidders, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

Until a formal Contract is prepared and executed, this Bid, together with your written acceptance thereof in your Notification of Contract Award, shall constitute a binding Contract between us.

We understand that you are not bound to accept the lowest-price or any Bid that you may receive.

Dated: \_\_\_\_\_

-----  
**Bidder Signature Along With Seal**

**WITNESS**

**Signature**

**Signature**

\_\_\_\_\_  
**Name**

\_\_\_\_\_  
**Name**

\_\_\_\_\_  
**Title**

\_\_\_\_\_  
**Title**

\_\_\_\_\_  
**Address**

\_\_\_\_\_  
**Address**

\_\_\_\_\_

\_\_\_\_\_

## SCHEDULE –A: SPECIAL STIPULATIONS

(To be Submitted with Technical Proposal)

For ease of reference, certain information and Special Stipulations applicable to the Contract are set forth herein.

1	<b>Amount of Performance Guarantee</b>	Clause 30 of instructions to Contractor.	The selected firm will have to deposit 10% Performance Guarantee in the form of Call Deposit Receipt (CDR) of Letter of award. This amount will be returned to the firm up to 60 days after Contract completion.
2	<b>Delivery of Good / Services</b>		
	Address at which Goods to be delivered	---	Project Director, Implementation of Master Plan of Safari Zoo, Lahore, Raiwind Road Lahore or the location specified by this office.
3	Contract Execution Schedule.	---	<b>After issuance of Purchase order</b>
3	Start operation	---	Just after issuance of taking over certificate
4	Work completion		Within 90 days
5	<b>Payments</b>		
	Time within which payment shall be made after the delivery of certificate of payment to purchaser and inspection of work done by the committee	---	Payment will be made after successful completion of awarded work within stipulated period and satisfactory report from inspection committee.
6	a) Liquidate damages for delayed delivery thereof.  b) Limit of Liquidated Damages		01% of the Contract Price of the delayed per day or part thereof, if the extension in work order will not be granted by competent authority.  Not to exceed in the aggregate ten (10%) of Contract Price stated in the Notice of Contract Award/Letter of Acceptance by the Purchaser.

**Signature of the Bidder:** \_\_\_\_\_

## SCHEDULE - B: PRICE SCHEDULE

(To be Submitted with Financial Proposal)

### DETAIL OF SCULPTURES FOR IMPLEMENTATION OF MASTER PLAN OF SAFARI ZOO, LAHORE, RAIWIND ROAD LAHORE

Sr. No.	Description	Brand and Specifications  (To be Filled by the Bidder)	QTY	Rate (Each)	Total Amount (Rs.)
1	<i>Dinosaurs</i>  <i>Size : Length 20ft to 30ft, other sizes in proportion</i> <i>Steel Frame, DC Motor, Sponge, Silicon Rubber</i> <i>Animatronic Actions</i>				
2	<i>Flying Dinosaurs</i>  <i>Size : Length 4m to 6m, other sizes in proportion</i> <i>Steel Frame, DC Motor, Sponge, Silicon Rubber</i> <i>Animatronic Actions</i>				
3	<i>Herbivorous Dinosaurs with Horns</i>  <i>Size : Length 3m to 5m, other sizes in proportion</i> <i>Galvanized Steel DC motor, Sponge Silicone rubber</i>  <i>Animatronic Actions</i>				
4	<i>Standing Mid Size Dino Kid with Egg Size : 2m Length</i>  <i>Steel Frame, DC Motor, Sponge, Silicon Rubber</i>  <i>Animatronic Actions</i>				
5	<i>Talking Tree</i>  <i>Steel frame, DC motor, Sponge, Silicone rubber</i>  <i>trunk: 1.5m to 2m high, branch 1m to 1.5m high</i> <i>Animatronic Actions</i>				
6	<i>Volcano</i>  <i>Height 4m to 5m Width 5m to 8m</i>  <i>Concrete with chain mesh cladding work</i>				
7	<i>Dino with Trash Can Fiber Glass</i>  <i>Size: 03 Feet tall, other sizes in proportion</i>  <i>Material: Fiber Glass</i>				
8	<i>Dinosaurs Benches</i>				

	<p><i>Size: Sitting area 5 to 6 feet</i></p> <p><i>From head to end tail = 10-12 feet</i></p> <p><i>Complete in all respect including structure, plaster, artistic work, dual shade paint</i></p>				
9	<p><i>Skeleton Tunnel steel, resin ,fiber glass</i></p> <p><i>around 1.5m to 2m width * around</i></p> <p><i>Other sizes in proportion</i></p>				
10	<p><i>Trex Head</i></p> <p><i>steel, resin ,fiber glass</i></p> <p><i>1m to 1.4m length</i></p>				
11	<p><i>Trex Toe</i></p> <p><i>steel, resin ,fiber glass</i></p> <p><i>Length 2 feet</i></p>				
12	<p><i>Dinosaur burried steel, resin ,fiber glass</i></p> <p><i>Length 4 to 6 feet</i></p>				
13	<p><i>Skeleton of Dino with Horns</i></p> <p><i>Size: 6m</i></p> <p><i>Material: Steel, resin, fiber glass, high class paint</i></p>				
14	<p><i>Insect Length 1.5m to 2m Steel frame,</i></p> <p><i>Brushed motor, Sponge,</i></p> <p><i>Silicone rubber</i></p>				
15	<p><i>Raptor Ride</i></p> <p><i>Size: 6m x 1.2m</i></p> <p><i>Material: steel frame, DC motor, sponge, silicone rubber</i></p> <p><i>3 kids ride entertainment with dinosaur</i></p> <p><i>Movements:</i></p> <p><i>7. Mouth opening and closing with synchronized sound</i></p> <p><i>8. Head moving right and left</i></p> <p><i>9. Neck moving up and down</i></p> <p><i>10. Body moving up and down</i></p> <p><i>11. Tail moving</i></p> <p><i>12. Forelegs moving</i></p>				

**Rates must be inclusive of all applicable taxes.  
Required Specifications are attached at Page no. 26 and 27**

Total Price in Words (Inclusive of All Taxes):

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Signature of Bidder \_\_\_\_\_

**TERMS OF REFERENCE  
FOR  
PROVISION OF ANIMATRONIC SCULPTURE**

**Scope of work:**

Supply according to Specification.

**Functional Requirements and Device Specifications**

1. The firm should visit the office of the Project Director, Project Director, Implementation of Master Plan of Safari Zoo, Raiwind Road, Lahore in order to gauge the user requirements.
2. The firm will be responsible to do the procurement / Supply of items / complete the job.
3. Sculptures will also be weather resistant (high quality).
4. The description / specifications of items to be purchased have been mentioned as under: -

**SPECIFICATIONS / DESCRIPTION**

<i>Sr. No.</i>	<i>Description</i>	<i>QTY</i>
1	<i>Dinosaurs Size : Length 20ft to 30ft, other sizes in proportion Steel Frame, DC Motor, Sponge, Silicon Rubber Animatronic Actions</i>	01
2	<i>Flying Dinosaurs Size : Length 4m to 6m, other sizes in proportion Steel Frame, DC Motor, Sponge, Silicon Rubber Animatronic Actions</i>	01
3	<i>Herbivorous Dinosaurs with Horns Size : Length 3m to 5m, other sizes in proportion Galvanized Steel DC motor, Sponge Silicone rubber  Animatronic Actions</i>	01
4	<i>Standing Mid-Size Dinosaurs Kid with Egg Size : 2m Length</i>	04

	<i>Steel Frame, DC Motor, Sponge, Silicon Rubber</i> <i>Animatronic Actions</i>	
5	<i>Talking Tree</i>  <i>Steel frame, DC motor, Sponge , Silicone rubber</i>  <i>trunk: 1.5m to 2m high , branch 1m to 1.5m high</i> <i>Animatronic Actions</i>	01
6	<i>Volcano</i>  <i>Height 4m to 5m Width 5m to 8m</i>  <i>Concrete with chain mesh cladding work</i>	01
7	<i>Dinosaurs with Trash Can Fiber Glass</i>  <i>Size: 03 Feet tall, other sizes in proportion</i>  <i>Material: Fiber Glass</i>	10
8	<i>Dinosaurs Benches</i>  <i>Size: Sitting area 5 to 6 feet</i>  <i>From head to end tail = 10-12 feet</i>  <i>Complete in all respect including structure, plaster, artistic work, dual shade paint</i>	04
9	<i>Skeleton Tunnel</i>  <i>steel, resin ,fiber glass</i>  <i>around 1.5m to 2m width * around</i>  <i>Other sizes in proportion</i>	01
10	<i>Trex Head</i>  <i>steel, resin ,fiber glass</i>  <i>1m to 1.4m length</i>	02
11	<i>Trex Toe</i>  <i>steel, resin ,fiber glass</i>  <i>Length 2 feet</i>	05
12	<i>Dinosaur burried</i>  <i>steel, resin ,fiber glass</i>  <i>Length 4 to 6 feet</i>	01

13	<p><i>Skeleton of Dinosaurs with Horns</i></p> <p><i>Size: 6m</i></p> <p><i>Material: Steel, resin, fiber glass, high class paint</i></p>	01
14	<p><i>Insect Length 1.5m to 2m Steel frame,</i></p> <p><i>Brushed motor, Sponge,</i></p> <p><i>Silicone rubber</i></p>	01
15	<p><i>Raptor Ride</i></p> <p><i>Size: 6m x 1.2m</i></p> <p><i>Material: steel frame, DC motor, sponge, silicone rubber</i></p> <p><i>3 kids ride entertainment with dinosaur</i></p> <p><i>Movements:</i></p> <ol style="list-style-type: none"> <li><i>1. Mouth opening and closing with synchronized sound</i></li> <li><i>2. Head moving right and left</i></li> <li><i>3. Neck moving up and down</i></li> <li><i>4. Body moving up and down</i></li> <li><i>5. Tail moving</i></li> <li><i>6. Forelegs moving</i></li> </ol>	01



## **BID SECURITY FORM**

(To be Submitted with Financial Proposal)

The Total Bid Security amounting to Rs. \_\_\_\_\_ in shape of “Call Deposit Receipt” of the Bank (Name) \_\_\_\_\_ is attached in accordance with Clause 14 of the Instruction to Bidder for the supply of following Items.

### **Core Requirements**

<b>Sr. No.</b>	<b>Description</b>	<b>Amount (Rs.)</b>
1	Provision of Animatronic Sculptures for Implementation of Master Plan of Safari Zoo Lahore, Raiwind Road, Lahore.	
<b>Total Amount (Inclusive of all taxes)</b>		

Signature of Bidder \_\_\_\_\_

## PERFORMANCE GUARANTEE FORM

To:

The Project Director,  
Implementation of Master Plan of Safari Zoo, Lahore,  
Raiwind Road, Lahore

**WHEREAS** (Name of the Contractor)

Hereinafter called "the Contractor" has undertaken, in pursuance of "Invitation to Bids / Short Tender", Provision of Animatronic Sculptures of prehistoric creatures for Implementation of Master Plan of Safari Zoo Lahore, Raiwind Road, Lahore. (Hereinafter called "the Contract").

**AND WHEREAS** it has been stipulated by you in the Contract that the Contractor shall furnish you with a bank guarantee by a recognized bank for the sum specified therein as security for compliance with the Contractor's performance obligations in accordance with the Contract;

**AND WHEREAS** we have agreed to give the Contractor a Guarantee:

**THEREFORE WE** hereby affirm that we are Guarantor and responsible to you, on behalf of the Contractor, up to a total of \_\_\_\_\_ (Amount of the guarantee in words and figures), and we undertake to pay you, upon your first written demand declaring the Contractor to be in default under the Contract, and without fail or argument, any sum or sums as specified by you, within the limits of \_\_\_\_\_ (Amount of Guarantee) as aforesaid without your needing to prove or to show grounds or reasons for your demand or the sum specified therein.

This guarantee is valid until expiry of warranty period and satisfactory report of inspection committee.

**[NAME OF GUARANTOR]**

**Name**

\_\_\_\_\_

**Signature**

\_\_\_\_\_

**Title**

\_\_\_\_\_

**Address**

\_\_\_\_\_

**Seal**

\_\_\_\_\_

**Agreement No.**-----

**Dated:** -----

## CONDITIONS OF CONTRACT

### 1. Definitions

1.1 In this Contract, the following terms shall be interpreted as indicated:

1.1.1 "Commencement Date of the Contract" means the date of signing of the Contract between the Purchaser and the Contractor.

1.1.2 "Contract" means the agreement entered into between the Purchaser and the Contractor, as recorded in the Contract Form signed by the parties, including all Schedules and Attachments thereto and all documents incorporated by reference therein.

1.1.3 "Contract Price" means the price payable to the Contractor under the Contract for the full and proper performance of its contractual obligations.

1.1.4 "Contractor" means the individual or firm / company / authorized dealer / supplier whose bid has been accepted by the Purchaser and the legal successors, in title to the Contractor.

1.1.5 "Contract Value" means that portion of the Contract Price adjusted to give effect to such additions or deductions as are provided for in the Contract which is properly apportionable to the Goods or Services in question.

1.1.6 "Defects Liability Expiry Certificate" means the certificate to be issued by the Client to the Contractor.

1.1.7 "Defects Liability Period (Warranty Period)" means the period stated in the Schedule A Special Stipulations, following the taking over, during which the Contractor is responsible for making good defects and damage.

1.1.8.1 "Client" means the specific Punjab Government Department for which the goods have been procured or any other person for the time being or from time to time duly appointed in writing by the Purchaser to act as Client for the purposes of the Contract.

1.1.9 "Client's Representative" means any representative of the Client appointed from time to time by the Client.

1.1.10 "Goods" means all of the equipment, and/or other materials which the Contractor is required to supply to the Purchaser under the Contract.

1.1.11 "Purchaser" means the Project Director, Implementation of master plan of safari zoo lahore, Punjab Wildlife and Parks Department, 2-Sanda Road, Lahore.

1.1.12 "Services" means services ancillary to the supply of the Goods, such as insurance, and any other incidental services, such as sexing, training and other such obligations of the Contractor covered under the Contract.

1.1.13 "Taking-Over Certificate" means the certificate to be given by the Client to the Contractor.

1.1.14 "Works" means all Service to be provided and work to be done by the Contractor under the Contract.

2. A bid security amounting **5%** in favour of the Project Director Implementation of Master Plan of Safari Zoo Lahore, Raiwind Road, Lahore must accompany with tender in shape of Call Deposit Receipt (CDR) issued by any scheduled bank.

3. Bid validity of offer should not be less than 90 days from date of opening of tenders.
4. **Warranty period must be mentioned clearly and it should not be less than 30 days after supply along with all required documents.**
5. **List of previous work/experience shall also be provided with the tender.**
6. **Firms are required to quote only those items which strictly conform to the specifications, otherwise the whole bid would be rejected.**
7. The rates should be inclusive of all applicable taxes.
8. Any erasing/cutting, overwriting, incomplete and ambiguous bids will not be considered.
9. **Successful Tenderers will be bound for provision of Animatronic Sculptures of within 90 days after issuance of work order, strictly according to the description / specifications mentioned in Tender. In case of any delay beyond the prescribed period, Project Director, Implementation of Master Plan of Safari Zoo Lahore, Raiwind Road, Lahore can extend the period as deem appropriate keeping in view the valid reason / justification.**
10. **In case of failure to complete the job within stipulated time/refused by the firm/rejection due to deviation from specifications/terms and conditions, the performance guarantee will be forfeited along with blacklisting of the firm.**
11. **There will be an inspection of Sculptures and the required documents, the time of delivery.**
12. **Defective Sculptures can be rejected on the time of delivery by the authorized person or committee.**
13. **Successful Tenderers will be required to execute an agreement with the client (Project Director, Implementation of Master Plan of Safari Zoo Lahore, Raiwind Road, Lahore) on stamp paper according to the prescribed Government Rules within seven (07) days after approval of the bid as per settled terms & conditions and have to furnish the performance guarantee equal to the 10% in the form of Call Deposit Receipt (CDR) of the total tender amount, failing which the bid security will be forfeited.**
14. Work order will be issued to the successful tenderer after approval of the Competent Authority.
15. **Warranty of installed sculptures shall not be less than one year from the date of installation during which contractor will be bound to repair any damage and ensure their operationalization in true sense.**
16. **No escalation etc. will be admissible after the issuance of work order in any case.**
17. **Payment will be made after completion of the work and satisfactory inspection report.**
18. **Income Tax/GST etc. will be deducted as per Government rules.**
19. Bids will be evaluated on the basis of criteria prescribed in the Bidding Documents.
20. In case of advance drawl from Government treasury / account, the contractor/ supplier should have to furnish a bank guarantee of equal amount from his own Bank Account which will be released after successful execution of the contract.

**Certificate:**

I/We do have read all above terms and conditions and accepted as such.

Name of Tenderer: \_\_\_\_\_

CNIC No.: \_\_\_\_\_

Address: \_\_\_\_\_

Contact No.: \_\_\_\_\_ Office: \_\_\_\_\_ Cell: \_\_\_\_\_ NTN No.:  
\_\_\_\_\_

Date of Tender: \_\_\_\_\_ Signature: \_\_\_\_\_