



SO (D-I)8-19/2004/DDSC 2022-23
GOVERNMENT OF THE PUNJAB
FORESTRY, WILDLIFE & FISHERIES
DEPARTMENT



Dated: Lahore, the 10th January, 2024

Subject: **MINUTES OF 5th DEPARTMENTAL DEVELOPMENT SUB-COMMITTEE (DDSC) MEETING 2023-24 (FOREST SECTOR) HELD ON 28.11.2023 UNDER THE CHAIRMANSHIP OF THE SECRETARY FW&F DEPARTMENT.**
(List of Participants attached)

The 5th DDSC meeting of F.Y. 2023-24, FW&F Department, was held on 28.11.2023 at 12:30 PM under the Chairmanship of Secretary, Forestry, Wildlife & Fisheries Department in the Committee Room of Forest Secretariat, 108-Ravi Road Lahore. The meeting started with recitation from the Holy Quran. The Chair welcomed the participants.

2. The 04 ongoing PC-I Schemes were discussed in detail given as under;

FOREST SECTOR.

1 STRENGTHENING OF NEWLY ESTABLISHED EXTENSION SERVICES

Forest Sector		
1	Name of Project	STRENGTHENING OF NEWLY ESTABLISHED EXTENSION SERVICE-ONGOING
2	Location Name of Districts and Provinces	All Districts of Punjab
3	Date of Approval by DDSC	17.8.2021 (Original approval) 26-10-2022 (First Revision)
4	Implementation Period.	Original Period: 24 Months (2021-22 to 2022-23) Revised Period: 36 Months (2021-22 to 2023-24)
5	Capital Cost	Original Cost Rs. 250.000 Million Revised Cost Rs. 327.638 Million
6	ADP Provision for (2023-24)	Budget Provision: 92.264 Million (2023-24) Revised Proposed: Rs. 140.024 Million (2023-24)
7	Utilization upto June, 2023	Rs. 187.613 million were utilized against the release of Rs. 195.483 million (7.870 surrendered)
8	ADP Provision 2023-24	Approved allocation 46.376 million, revised proposed demand 109.431 million

FINANCIAL PHASING

Rs. in Million					
Appendix No.	Items	2021-22	2022-23	2023-24	Total
IV	Machinery & Equipments	3.4	20.837	-	24.237
IV-A	Store / Tools & Plants	17.053	32.633	30.593	80.279
IV-B	Furniture & Fixture	10.500	-	-	10.500

IV-C	Vehicles & Registration	9.864	81.351	97.900	189.115
V	Establishment	0.386	5.494	6.921	12.801
VI	Contingencies	1.227	4.871	4.610	10.708
Total		42.430	91.716	109.431	327.638

DELIBERATION

The Conservator of Forest, Extension, Lahore briefed the house that no change of scope in the scheme proposed for revision. The scheme is the part of CFY ADP 2023-24 with budgeted allocation of Rs.46.376 million for 2nd quarter and enhancement of one year gestation period is required to complete the leftover targets of previous FY 2022-23. The cost has been enhanced due to price escalation of the vehicles to be procured & inclusion of ARA of CFY in the salaries of recruited staff.

The Focal Person apprised that the project was envisaged for capacity building of newly established extension wing by providing computers, printers, scanners, UPS etc., furniture and fixtures, for its efficient working in motivational and extension activities. The provision of new vehicles and motorcycles to replace the old ones (1995-96 model) for better mobility and outreach to the farmer communities and general masses.

The Section Officer (L&DD), Finance Department desired for justification of vehicles to be procured and suggested that the matter for purchase of vehicles may be placed in PDWP. Further, she asked that how purchase of six (06) vehicles is justified in the remaining gestation period of the scheme which is only seven (07) months till June, 2024. The Focal Person of the project apprised that during the last financial year 2022-23, Austerity Committee only allowed purchase of three (03) out of remaining nine (09) vehicles and no Austerity Committee has been notified for current financial year. The Additional Secretary (Technical) FW&F Department responded that the authorized vehicles for the Punjab Forest Department are 200 No's., out of which more than 50% are old vehicles (more than 20 years) & need to be replaced with new one being economical use. He apprised that the subject project was launched to provide logistics to the field formation of E&R Wing. These vehicles will enhance their mobility to perform extension duties & able to reach to the farmers at their door step. Instantly, the PDWP is not authorized to clear the procurement of vehicles falling in the purview of DDSC. He further apprised that this Department would comply the policy for placing the procurement of vehicles before PDWP, in future, as and when notified by the competent forum. The representative of Finance Department raised the objection that the procurement of vehicles at a cost of Rs. 97.900 million is not recommended by Finance Department due to absence of Austerity Committee and short gestation period (07 months) left for the scheme.

The Assistant Chief, P&D Board pointed out that the comparative statement of work done and yet to be done are not incorporated in PC-I. She requested to make comparative statement of work done and yet to be done part of PC-I to be discussed in DDSC in future. The Assistant Chief, P&D Board inquired about source for additional funding. The Additional Secretary (Technical) apprised that the additional funding will be arranged from compulsory savings from other schemes however, if shortage exists it will be demanded in 3rd quarter. The replies

on the written observations of P&D Board (**Annex-A**) were discussed in detail. The replies/justification given by the proponent found satisfactory.

DECISION

After detailed deliberation, the scheme was approved subject to adherence of following decisions:

- i. Item wise comparison of approved and revised scheme be made part of PC-I.
- ii. Work done and work yet to be done be made part of PC-I.
- iii. Annotated reply to the observations conveyed by P&D Board be made part of PC-I.
- iv. Justification of requirement of vehicles be made part of PC-1.
- v. Final responsibility of rates, quality & quantity should rest with the authority competent to accord technical sanction and executing agency should make payment to the firm / concerned agency.
- vi. Complete the scheme within its original scope.
- vii. Contingency should be within 2%.
- viii. The representative of the Finance Department did not support the procurement of vehicles & desired that matter be placed before PDWP.

2 NURSERY RAISING PROGRAM (PHASE – I) – (MODEL NURSERY FARM IN CIVIL DIVISIONS):

The Assistant Chief, P&D Board pointed out that the subject scheme was not part of ADP 2023-24 (Nov – Feb) and hence **can't be considered for revision.**

3 ESTABLISHMENT OF STRATEGIC PLANNING UNIT OF FORESTRY, WILDLIFE & FISHERIES DEPARTMENT:

Forest Sector		
1	Name of Project	Establishment Of Strategic Planning Unit Of Forestry, Wildlife & Fisheries Department-Ongoing.
2	Location	All Punjab.
3	Sponsoring Agency	Government of the Punjab, Forestry, Wildlife & Fisheries Department, Lahore
4	Executing Agency	Forestry.
5	Operation & Maintenance	i. Deputy Project Director (Wildlife) SPU. ii. Deputy Project Director (Forest) SPU.
6	Implementation Period	Original 48 Months (2021-22 to 2024-25) Revised 48 Months (2021-22 to 2024-25)
7	PC-I Cost	Original Cost: Rs.169.357 million 1 st Revised Cost: Rs.169.357 million 2 nd Proposed Revised : Rs.169.357 million
8	ADP Provision 2023-24	Approved allocation Rs.46.842 million, revised allocation 64.157 million

Financial Phasing

Rs. in Million

Appendix No.	Items	2021-22	2022-23	2023-24	2024-25	Total
IV	Machinery, Stores, Tools, Plants and Equipment	11.284	9.651	29.044	10.700	60.678
IV B	Consultancies and Others	0.300	0.200	16.180	14.750	31.429
V	Establishment	0.285	8.353	18.448	46.784	73.870
VI	Contingencies	1.00	1.510	0.485	0.385	3.380
Total		12.869	19.714	64.157	72.619	169.357

DELIBERATION

The Deputy Project Director (Forests), SPU briefed the house that the scope and cost of the original and revised scheme is same. He further apprised that the targets are adjusted in the revised scheme due to ban imposed by ECP. The price hike & high inflation rate, addition of ARA 2023 in salaries and addition of missing facilities for new constructed Forest Complex are the reasons that scheme placed for consideration and approval before the forum. He further informed that a SPU in FW&F Department offers several benefits, as it helps in formulating, implementing and managing strategies and policies to effectively and sustainably managing natural resources. The Additional Secretary (Technical) apprised that that on the recommendations of SPU, following rules are initiated for approval of the Provincial Cabinet;

- Punjab Forest Depot Rules 2023 ✓
- Punjab Forest Transit Rules 2023 ✓
- Punjab Forest Offences Rules 2023
- Amendment in Interpretation Clause of Forest Act 1927 (Amended upto 2022) ✓

The Assistant Chief, P&D Board pointed out that the reasons for revision and work done and yet to be done should be made part of the PC-I. The Section Officer (L&DD/Forest), Finance Department pointed out that why the cost for software's/antivirus is added for two years as these shall be purchased once. The Deputy Project Director (Forest) informed that the software's licenses are purchased on yearly basis. Their subscriptions last for one year only. That why the cost of software's is included for two years. She further pointed out that the consultancies are not mentioned correctly in the PC-I. The Deputy Project Director (Forest) apprised that it was a typographical mistake which would be rectified in the amended PC-I.

The Additional Secretary (Tech), FW&F Department / Project Director, SPU asked the focal person to remove seminars and trainings from the PC-I and include exposure visits for project staff/field officers. The chair agreed with the proposal.

DECISION

After detailed deliberation, the scheme was Approved subject to adherence of following decisions:

- i. Item wise comparison of approved and revised scheme be made part of PC-I.
- ii. Work done and work yet to be done be made part of PC-I.
- iii. Remove seminars and trainings from the PC-I and Include exposure visits for project staff/field officers.
- iv. Annotated reply to the observations conveyed by P&D Board be made part of PC-I.
- v. The Officer responsible as per Delegation of Financial Powers Rules should grant technical sanction as a whole without bifurcating.
- vi. Complete the scheme within its original scope.
- vii. Contingency should be within 2%.
- viii. List for distribution of 05 LED TVs be shared/ made part of PC-I.
- ix. Comparisons for already recruited staff and revised staff be made part of PC-I.

4 ESTABLISHMENT OF ZOO AT SARGODHA, DISTRICT SARGODHA: -

Wildlife Sector		
1	Name of Project	Establishment of zoo at Sargodha, District Sargodha
2	Location	Sargodha
3	Sponsoring Agency	Government of the Punjab, Forestry, Wildlife & Fisheries Department, Lahore.
4	Executing Agency	1. C&W Department 2. Wildlife Department
5	Operation & Maintenance	Wildlife Department
6	Implementation Period	Original 36 Months (2017-18 to 2019-20) 1 st Revised 60 Months (2017-18 to 2021-22) 2 nd Revised 72 Months (2017-18 to 2022-23) 3 rd Proposed Revised 84 Months (2017-18 to 2023-24)
7	PC-I Cost	Original cost Rs. 356.180 Million 1 st revised cost Rs. 265.814 Million 2 nd revised cost Rs. 295.393 Million 3rd Proposed revised cost Rs. 335.013 Million
8	ADP Provision 2023-24	Approved allocation 30.793 Million, revised allocation 49.556 million

FINANCIAL PHASING

		Rs. in Million							
Sr. No	Items	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	2023-24	Total
1	Conservancy & Works	8.484	17.363	29.589	30.009	99.606	31.823	20.446	237.320

2	Machinery, Tools, Stores and Equipment	0.350	2.770	-	-	20.193	-	-	23.313
3	Establishment	-	-	-	2.921	15.259	18.638	29.110	65.928
4	Commodities & Services	0.301	0.864	-	-	6.987	0.300	-	8.452
Total		9.135	20.997	29.589	32.930	142.045	50.761	49.556	335.013

DELIBERATION

The Deputy Director Wildlife (HQ) apprised the house that the scheme is placed for revision before the forum for enhancement of one year in gestation period due to price escalation. He further informed that the main interventions of the scheme include establishment of Zoo with different animals / birds facilities as well as visitor's facilities, provision of recreational facilities to local masses and visitors of the adjoining areas, ex-situ conservation and propagation of wildlife species, provision of research platform for academia and students studying in environmental disciplines and Mass awareness about importance of wildlife and its role in nature conservation.

The chair shown concern regarding much delay in the execution/ completion of the scheme and asked to explain the reasons for delay. The Deputy Director Wildlife (HQ) apprised that the revenue component is completed and only minor civil works need to be completed. The reasons for delay include short funding due to COVID-19 in 2019-20, scope reduction in 2021-22 and the price escalation in 2022-23. The year wise release and utilization status was shown through power point presentation and it was apprised that no lapse/surrender of funds occurred during the previous years on the part of executing agencies. The chair was satisfied with the justifications given by him and representative of C&W Department.

The Assistant Chief, P&D Board asked regarding the source of additional funding. The Deputy Director Wildlife, Headquarter apprised that the no additional funds are required as the funds will be managed by the release of funds for 2nd and 3rd quarter. She further pointed out that the 1% charges for planation should be excluded. The Deputy Director Wildlife, headquarter informed that the planation charges cannot be removed as the funds have been charged during previous years and not included in the CFY 2023-24. She further pointed out the observation of Technical wing of P&D Board regarding price variation of Rs.14.797 (anticipated) need to be addressed. The Deputy Director Wildlife, headquarter apprised that this price variation is against the works done and not for the works to be done (anticipated). Hence, it may not be deemed as anticipated. The Assistant Chief, P&D Board asked to clarify the same with Technical section of P&D Board. The chair agreed with the proposal.

DECISION

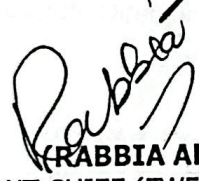
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After detailed deliberation, the scheme was Approved subject to adherence of following decisions:

- i. Item wise comparison of approved and revised scheme be made part of PC-I
- ii. Work done and work yet to be done be made part of PC-I.
- iii. Annotated reply to the observations conveyed by P&D Board be made part of PC-I.
- iv. Approval of Rs.14.797 million of price variation included in the scheme is subject to clearance of observation of Technical Section of P&D Board.
- v. Final responsibility of rates, quality & quantity should rest with the authority competent to accord technical sanction and executing agency should make payment to the firm / concerned agency.
- vi. The Officer responsible as per Delegation of Financial Powers Rules should grant technical sanction as a whole without bifurcating.
- vii. Complete the scheme within its original scope.
- viii. Contingency should be within 2%.

The proponent shall submit duly signed 09 copies of PC-I schemes for issuance of Final clearance within three days after issuance of minutes of meeting.


(MUDDASIR WAHEED MALIK)
SECRETARY FW&F DEPARTMENT


(RABBIA ALI)
ASSISTANT CHIEF (FWF), P&D BOARD


(SONIA ATA TUNG)
SECTION OFFICER(L&DD/F&W)
FINANCE DEPARTMENT


(MUHAMMAD TARIQ NASEEM)
ADDITIONAL SECRETARY (TECHNICAL)
F, W & F DEPARTMENT

No. & Date Even.

Copy is forwarded for information and further necessary action to the following: -

1. The Secretary Govt. of Punjab, P&D Board Lahore.
2. The Secretary Govt. of Punjab, Finance Department Lahore.
3. The Secretary Govt. of Punjab C&W Department Lahore, with the request that Buildings Department will not surrender A.D.P. Funds without Approval from Administrative Department.

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4. The Section Officer (L&DD/FW&F), Govt. of Punjab, Finance Department.
5. The Chief (Env.) Govt. of Punjab, P&D Board, Lahore.
6. The Director General Wildlife & Parks Department Punjab, Lahore.
7. All Chief Conservator of Forests in Punjab.
8. All Conservator of Forests in Punjab
9. The Director (B&A) Forest, 24- Cooper Road, Lahore.

[Signature]
SECTION OFFICER (D-I)

CC: PS to Secretary, FW&F Department.

No. 3373-74
/DG.W&P/PL:2(65)/2024

Dated Lahore, the 12-01- 2024

Copy is forwarded for information and strict compliance of decisions of the meeting pertaining to the PC-I Scheme "Establishment of Zoo at Sargodha, District Sargodha" to the: -

1. Executive Engineer, Provincial Buildings Division, Sargodha.
2. Deputy Director Wildlife, Sargodha.

PM&E UNIT
No. 312
Date 12/1/24

PR 12-1-2024.
(HANIF-UR-REHMAN)
PLANNING OFFICER
PUNJAB WILDLIFE & PARKS DEPARTMENT
2-SANDA ROAD, LAHORE
(042-99210731) o/c

[Signature]
12/1/24